

UNIVERSITY OF MARYLAND, BALTIMORE (UMB) BUILDING AND SPACE ACCESS

PURPOSE: To outline rules for access to University of Maryland, Baltimore (UMB) buildings and spaces, on the downtown campus, that prioritize education, research, clinical care, and business operations of the University in a safe and orderly environment.

ACCESS TO ALL BUILDINGS AND SPACES MUST COMPLY WITH THE FOLLOWING:

1. Must adhere to all applicable UMB policies and federal, state, and local ordinances.
2. Must comply with any rules applicable to use of the specific space.
3. Shall not disrupt or impede the rights of individuals to learn, work, conduct research, obtain clinical care, receive University services, participate in organized University events, egress safely, or receive delivery of public safety and emergency services.
4. All organizers and participants of events and gatherings must cooperate with the University and its directives with respect to health, safety, security, and conduct.
5. Shall not use space in a manner that constitutes unlawful discrimination or harassment.
6. As needed, designated University officials, including UMB Police and Public Safety, are authorized to enforce these rules and may take necessary actions to ensure compliance.
7. Nothing within these rules is intended to restrict access of emergency, safety, or facilities personnel from performing their required duties.

ADMINISTRATIVE OFFICE BUILDINGS AND SPACES:

Administrative office buildings (e.g., Saratoga Building, Lexington Building, etc.) and administrative spaces within other University buildings (e.g., dean's suites, financial aid office in Health Sciences and Human Services Library, etc.) are closed to the general public. This means they are accessible to students, University employees, or authorized guests only if:

1. The individual is working in the building, has badged in or shown proper identification, and the building or space has not closed for emergency conditions, OR
2. The individual has scheduled/authorized business in the building (which must be verified, if requested); AND
 - a. The building is open; AND
 - b. The individual entering the building has badged in or shown proper identification and registered, where applicable, OR
3. The individual is an authorized guest of someone who works in the building (which must be verified, if requested); AND
 - a. The building is open; AND
 - b. The individual entering the building has badged in or shown proper identification and registered, where applicable.

RESEARCH BUILDINGS AND SPACES:

Research buildings (e.g., Institute of Human Virology) and research spaces (e.g., research areas within academic buildings) are closed to the general public. This means they are accessible to students, University employees, or authorized guests only if:

1. The individual is working in the building or has academic research assignments, has badged in or shown proper identification, and the building or space has not closed for emergency conditions, OR
2. The individual has scheduled/authorized business in the building (which must be verified, if requested); AND
 - a. The building is open; AND
 - b. The individual entering the building has badged in or shown proper identification and registered, where applicable.

ACADEMIC BUILDINGS AND SPACES:

Except where limited by the requirements described above under administrative and research buildings and spaces, UMB's academic buildings (e.g., School of Nursing) and spaces (e.g., Graduate School Lounge) are accessible to students, University employees, or authorized guests only if:

1. The individual is working in the building, has badged in or shown proper identification, and the building or space has not closed for emergency conditions, OR
2. The individual is a registered student who has scheduled/authorized activities in the building, has badged in or shown proper identification, and the building or space has not closed for emergency conditions, OR
3. The individual is an authorized visitor or guest who has badged in or shown proper identification and registered, where applicable; AND
 - a. The building is open; AND
 - b. The individual's access complies with the space utilization rules set forth by the designated dean in accordance with [UMB Policy on the Use of Physical Facilities of the University System for Public Meetings](#).

CLINIC SPACES:

UMB clinic spaces (e.g., Dental Clinic) are accessible to patients/clients/visitors, students, University employees, and authorized guests only when:

1. The individual is working or has clinical assignments in the building, has badged in or shown proper identification, and the building or space has not closed for emergency conditions, OR
2. The individual is seeking clinical care or services offered by the clinic during operating hours, and has shown proper identification and registered, where applicable, OR
3. The individual has scheduled/authorized business in the clinic space (which must be verified, if requested) and has shown proper identification and registered, where applicable.

Clinic spaces owned/managed by UMMC, or other organizations are subject to access requirements of those entities.

LIBRARIES, CAMPUS CENTER, AND COMMUNITY ENGAGEMENT CENTER BUILDINGS:

Except where limited by the requirements described by administrative office buildings and spaces, research buildings and spaces, or clinic spaces, UMB has several buildings which contain spaces that are open to students, University employees, visitors, and authorized guests when:

1. The individual is working in the building, has badged in or shown proper identification, and the building or space has not closed for emergency conditions, OR
2. The building is open; AND
 - a. The individual entering the space has shown proper identification, if applicable, and/or signed-in, where applicable; AND
 - b. Individual or organizational access complies with the space utilization rules set forth by the designated university official in accordance with [*UMB Policy on the Use of Physical Facilities of the University System for Public Meetings*](#).

PARKING GARAGES AND LOTS:

UMB parking garages and parking lots are accessible to paying and authorized customers only for the purpose of parking during designated operating hours.

USE OF UNIVERSITY-OWNED OUTDOOR GATHERING SPACES:

Use of outdoor gathering spaces at UMB is limited to academic, recreational, and communal activities by University community members and invited guests. Outdoor gathering spaces (e.g., Plaza Park) are closed between sunset and sunrise, except for approved and scheduled University events.

1. Individuals utilizing outdoor spaces:
 - a. Must adhere to all applicable University policies, federal, state, and local ordinances; AND
 - b. Must comply with any rules applicable to use of the specific space; AND
 - c. Shall not disrupt or impede the rights of individuals to learn, work, conduct research, obtain clinical care, receive University services, participate in organized university events, or receive delivery of public safety and emergency services; AND
 - d. Are responsible for cleaning up after themselves and leaving the area in its original condition.
2. UMB Police and Public Safety must be notified at least 72 hours prior to events at outdoor gathering spaces that may draw attendance of greater than 25 participants for more than one hour.
3. Use of outdoor gathering spaces may not obstruct access to public sidewalks, streets, fire hydrants, emergency access, buildings, or other public areas.
4. Use of University-owned outdoor gathering spaces must comply with the space utilization rules set forth by the designated university official in accordance with [*UMB Policy on the Use of Physical Facilities of the University System for Public Meetings*](#).

Due to the nature of UMB's urban campus, some spaces are not owned by UMB and are subject to the requirements of other owners. This includes sidewalks and streets subject to Baltimore City ordinances.