

# A DIVE INTO ASPECTS OF CLINICALTRIALS.GOV PART I

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# Outline

- **Live demonstration of information entry**
  - Tips and tricks
- **The Responsible Party Role**
  - Addressing issues
  - Updating records
  - Releasing Records
  - Checklist before leaving institution

# Live demo

ClinicalTrials.gov PRS: Login

https://register.clinicaltrials.gov

**ClinicalTrials.gov PRS**  
*Protocol Registration and Results System*

**Login**

Welcome to the [ClinicalTrials.gov](#) Protocol Registration and Results System (PRS). OMB NO: 0925-0586  
EXPIRATION DATE: 03/31/2026  
[Burden Statement](#)

Organization:   
One-word organization name assigned by PRS (sent via email when account was created)

Username:

Password:  [Forgot password](#)

**Login**

See [Submit Studies](#) on ClinicalTrials.gov for information on how to apply for a PRS account.

See [PRS Guided Tutorials](#) for assistance with entering registration and results information in the PRS.

[Send email to ClinicalTrials.gov PRS](#) Administration.

# Support materials

- **Protocol Registration and Results System (PRS) Information**
  - Data Element Definitions, Templates, and Checklists
  - PRS Guided Tutorials
  - PRS User's Guide, Review Criteria, and Major Comments List

<https://clinicaltrials.gov/ct2/manage-recs/resources>

# The Responsible Party (RP)

- ***“Responsible party means, with respect to a clinical trial, the sponsor of the clinical trial, as defined in 21 CFR 50.3; or the principal investigator of such clinical trial if so designated by a sponsor, grantee, contractor, or awardee, so long as the principal investigator is responsible for conducting the trial, has access to and control over the data from the clinical trial, has the right to publish the results of the trial, and has the ability to meet all of the requirements under this part for the submission of clinical trial information.”***
- **For clinical trials conducted under an investigational new drug application (IND) or investigational device exemption (IDE), the IND or IDE holder is considered the sponsor.**

<https://www.govinfo.gov/content/pkg/CFR-2017-title42-vol1/xml/CFR-2017-title42-vol1-part11.xml>

<https://www.federalregister.gov/documents/2016/09/21/2016-22129/clinical-trials-registration-and-results-information-submission#h-51>

# RP in ClinicalTrials.gov...

## ▼ 3. Sponsor/Collaborators

### **Responsible Party, by Official Title \***

Definition: An indication of whether the responsible party is the sponsor, the sponsor-investigator, or a principal investigator designated by the sponsor to be the responsible party. Select one.

- Sponsor: The entity (for example, corporation or agency) that initiates the study
- Principal Investigator: The individual designated as responsible party by the sponsor (see Note)
- Sponsor-Investigator: The individual who both initiates and conducts the study

Note: The sponsor may designate a principal investigator as the responsible party if such principal investigator meets all of the following requirements: is responsible for conducting the study; has access to and control over the data from the study; has the right to publish the results of the study; and has the ability to meet all of the requirements for submitting and updating clinical study information.

<https://register.clinicaltrials.gov/prs/html/definitions.html?popup=true#Sponsors>

# RP Duties

- **Addressing issues**
  - Problem records
  - PRS review comments
- **Updating records**
  - Annual Verification
  - Anticipated dates
  - Registration or results entry
- **Releasing records**
- **Departure from institution checklist**

# Questions?

Please visit our website for tutorials and more detailed information:

<https://ictr.johnshopkins.edu/clinicaltrials-gov>

See us on YouTube at [“JohnsHopkinsCTgov”](#)

Email us with any questions at  
[registerclinicaltrials@jhmi.edu](mailto:registerclinicaltrials@jhmi.edu)