Office of Institutional Research, Data, and Analytics 2024-2025 Reporting Calendar DRAFT Constructed: May 13, 2024

Туре	Due to USM	Due to MHEC	Survey	Season	Season	USM Contact
MAC	Fri 7/12/24	Sun 7/14/24	S20	Non-Resident Tuition for Undocumented Immigrants	Annual	
USM	Fri 7/19/24	Sat 8/31/24	CD	Cultural Diversity Reports	Annual	Lee
MAC2	Fri 7/26/24	Wed 7/31/24	DIS	Degree Information System	Annual	
MAC2	Fri 7/26/24	Wed 7/31/24	ECS	External Credit System	Annual	
USM	Fri 9/6/24		MFR_I	Managing for Results-Initial	Annual	Foster
RC	Fri 9/6/24		RC-Crs	Reg. Ctr. Course Info.	Summer	
RC	Fri 9/6/24		RC-Reg	Reg. Ctr. Registration Info.	Summer	
MAC2	Fri 9/13/24	Mon 10/14/24	EOTS	End-of-Term System	Winter	
MAC2	Fri 9/13/24	Mon 10/14/24	EOTS	End-of-Term System	Spring	
USM	Fri 9/20/24		Credit Hr	Credit Hours	Fall	
USM	Fri 9/20/24		JCR_FW	JCR Faculty Workload	Annual	Lee
USM	Fri 9/20/24		MFR_F	Managing for Results-Final	Annual	Foster
RC	Fri 9/20/24		RC-Crs	Reg. Ctr. Course Info.	Fall	
RC	Fri 9/20/24		RC-Reg	Reg. Ctr. Registration Info.	Fall	
MAC	Fri 9/27/24	Mon 10/14/24	S7	Opening Enrollment	Fall	
USM	Tue 10/1/24		InstAid	Strategic Use of Institutional Aid for FY 2022	Annual	Muntz
USM	Fri 10/25/24		S11	Institutional SAT Profile	Annual	
MAC2	Fri 11/1/24	Sat 11/2/24	S3-AIS	Application Information System	Annual	
MAC	Fri 11/1/24	Sat 11/2/24	S6	Credit Hours Enrollment	Annual	
MAC2	Fri 11/15/24	Sat 11/30/24	EIS	Enrollment Information System	Summer	
MAC2	Fri 11/15/24	Sat 11/30/24	EIS	Enrollment Information System	Fall	
MAC2	Fri 11/15/24	Sat 11/30/24	FAIS	Financial Aid Information System	Annual	
MAC	Fri 11/29/24	Sat 11/30/24	CWS	Cyber Warrior System	Annual	
MAC2	Fri 11/29/24	Sat 11/30/24	MAPCS	Maryland Program Completers Survey	Annual	
MAC2	Fri 12/6/24	Sat 12/14/24	EDS	Employee Data System	Fall	
MAC	Fri 1/3/25	Tue 1/14/25	DE	Distance Education	Annual	
USM	Fri 2/7/25		Eproj	Enrollment Projections	Annual	Muntz
RC	Fri 2/7/25		RC-Crs	Reg. Ctr. Course Info.	Winter	
RC	Fri 2/7/25		RC-Reg	Reg. Ctr. Registration Info.	Winter	
MAC	Fri 2/21/25	Sat 3/1/25	S25	Students & Accommodations for Disabilities	Annual	
USM	Fri 2/28/25		Credit Hr	Credit Hours	Spring	
RC	Fri 2/28/25		RC-Crs	Reg. Ctr. Course Info.	Spring	
RC	Fri 2/28/25		RC-Reg	Reg. Ctr. Registration Info.	Spring	
MAC	Fri 3/7/25	Sat 3/15/25	S7	Opening Enrollment	Spring	
MAC2	Fri 3/7/25	Sat 3/15/25	SCRS	Student Course Registration System	Annual	



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MAC2	Fri 3/21/25	Tue 4/1/25	EIS	Enrollment Information System	Winter	
MAC2	Fri 3/21/25	Tue 4/1/25	EIS	Enrollment Information System	Spring	
MAC2	Fri 4/11/25	Tue 4/15/25	EOTS	End-of-Term System	Summer	
MAC2	Fri 4/11/25	Tue 4/15/25	EOTS	End-of-Term System	Fall	
MAC2	Fri 5/23/25	Sun 6/1/25	NC_List	Near Completer List	Annual	
MAC2	Fri 5/23/25	Sun 6/1/25	NC_Narrative	Near Completer Narrative	Annual	
MAC	Fri 5/23/25	Sun 6/1/25	S30	Foster Care Homeless Youth Tuition Waivers	Annual	

Survey-Specific Notes:

AIS:	Include Last, First, Middle Name, Suffix, Birthdate, and H.S. Code. These columns will be taken off the file we submit to MHEC.				
	Include 0 credit hour registrations and courses (labs and other academic courses, not personal				
CIS & SRS:	development courses).				
CIS & SKS:	In August of 2023, Institutions indicated whether they were submitting an annual CIS and SRS or				
	submitting using the new SCRS.				
SCRS	Details coming once MHEC provides a file layout.				
Credit Hour:	https://warehouse.usmd.edu/InstRsch/credithours-fte-update.php				
CWS:	For BSU, CSU, and UMES only				
Differential Tuition:	For TU, UMB, and UMCP only				
EOTS:	Include +/-'s for First Math & English Grades.				
FAIS:	Include Student Classification and Residency.				
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