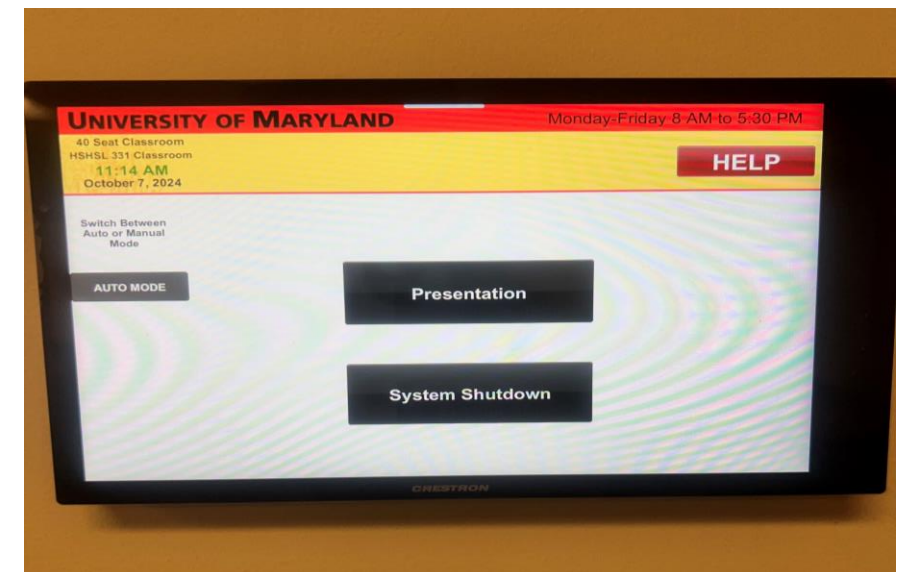


HSHSL Classroom 331

Quick Start Guide

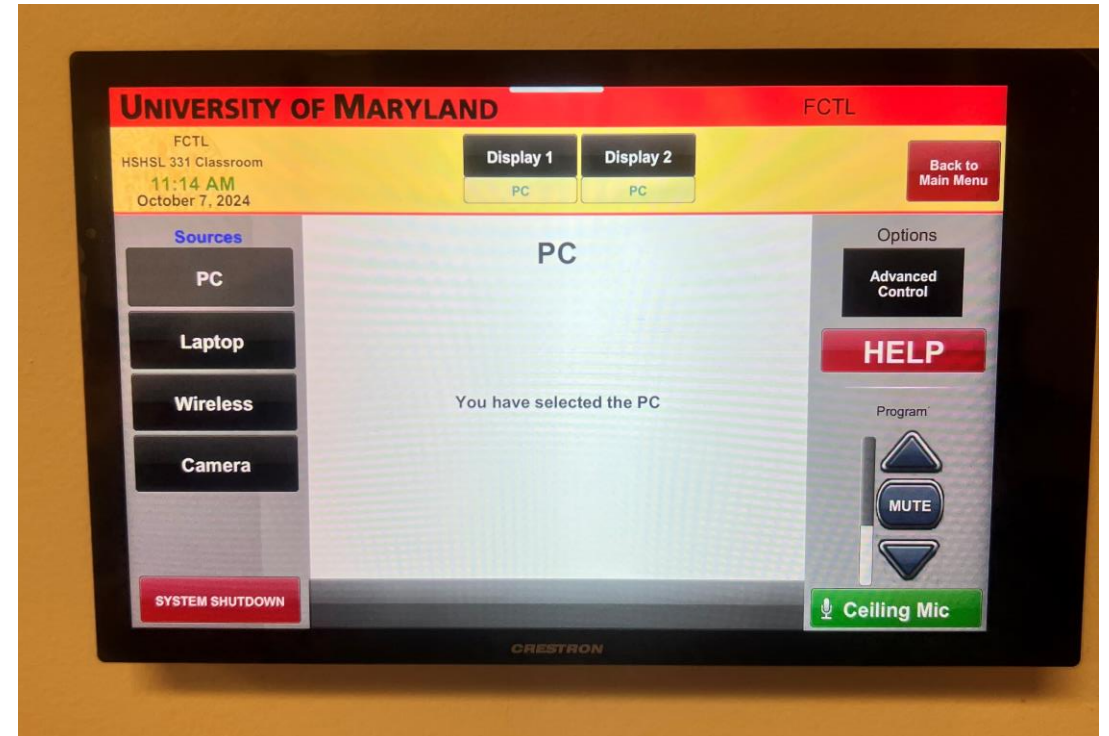
To Begin:

- Touch anywhere on the screen
- The touch screen will take you to a new page. You will then select **Presentation** where you will select your preferences (see next page).
- To turn off all devices please select **System Shutdown**.



Presentation Options:

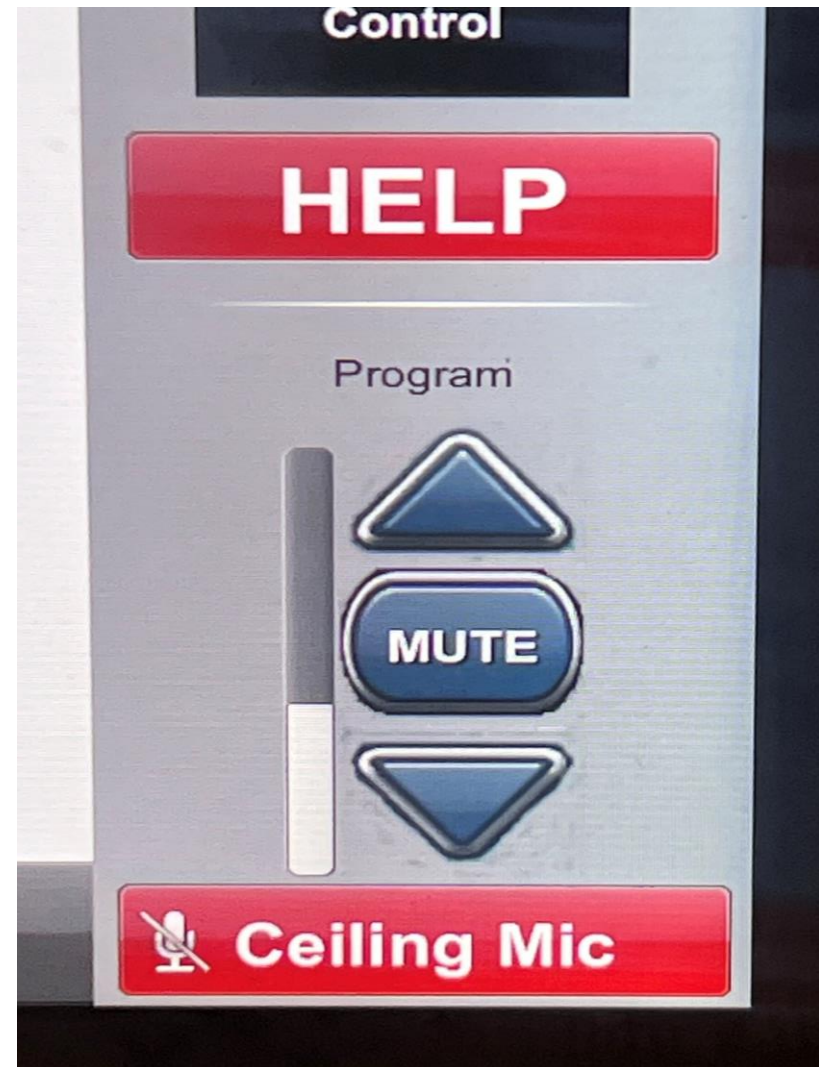
- You have the option to select from a **PC, Laptop, or Wireless**
 - Wireless instructions are on Pgs 5 & 6
 - Camera is not an option. It is a program setting for the cameras in the room which should not be adjusted.
- Each option can be routed to either of the displays by selecting, for example, PC then selecting Display 1 or 2.
- Once you select your desired option it will be show on the in-room displays mounted on the wall.



Program Volume:

Program Volume controls the overall sound from the devices.

- The microphones in the room are digitally set are not designed to make the speaker louder inside the room.
- The microphones are for video conferencing and are sensitive.
- The microphones can be muted. When they are muted, the lights on the ceiling microphones will go from **green** to **red**. Unmuting will switch the microphones back to **red** to **green**. The button on the wall unit will also switch colors.



Using Wireless Laptop Connection

- Select **Wireless** on wall touch panel (Pg. 3).
 - Select Display 1 and/or Display 2
- Type the IP address you see under “**Internal Access**” on your laptop
- If you are taken to “**Your Connection is not Private**” page, scroll down and select “**Proceed to (Current IP address) (unsafe)**”

Continued on Pg. 6



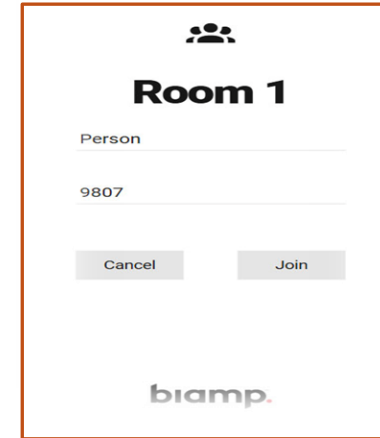
Note: To use this device, the user must be able to access UMB Wi-Fi Eduroam or the device will not connect. Turn off any VPNs you may be logged into. The wireless input is not connected to in-room cameras.

Using Wireless Laptop Connection

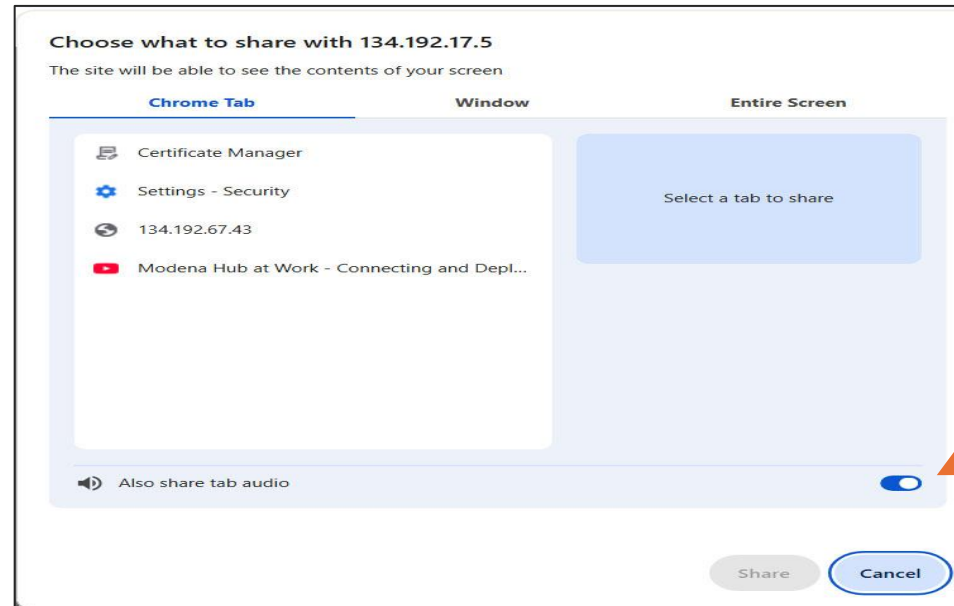
- Your laptop will display a Biamp log in screen
- Type your name and Password which is the 4-digit number located under **Password** on the room display (Password changes if not logged in)



Displayed on room screen under **Password**



- Select the screen you would like to share and ensure that **Also share tab audio** is selected
- Select **Share**



Must be **on** to stream laptop audio



Air Mouse Control

- Located on the PC in the back on the classroom. **Please keep the mouse on its charger for the next user.**
- This device is for the presenter to be mobile in the workspace. The mouse can be used as a PowerPoint slide advancer and keyboard.
- User is still able to use the standard wireless keyboard and mouse at the lectern.

Picture Image

