

UNIVERSITY OF MARYLAND
SUMMER 2024/FALL 2024/SPRING 2025
FEDERAL WORK-STUDY SUPERVISOR'S STUDENT REQUEST

(Supervisor's On-line Orientation and Supervisor Acknowledgement Checklist must also be completed) <http://www.umaryland.edu/workstudy>

TO PARTICIPATE IN THE FWS PROGRAM THERE MUST BE A SUPERVISOR AND AN ALTERNATE SUPERVISOR

Please attach a job description for this FWS position.

Could this work-site be considered as Community Service? Yes _____ No X _____

UMB Department URecFit and Wellness
(Full Name of Department)

Off-Campus Agency _____
(Full Name of Agency- For Off-Campus Positions Only)

Address SMC Campus Center 621 West Lombard Street, Baltimore, MD 21201

Telephone 410-706-5355 Fax No. 410-706-1472

Work Study Supervisor's Full Name James J Mszanski Jr

Work Study Supervisor's Title Associate Director

E-mail Address jmszanski@umaryland.edu

Alternate Supervisor's Full Name Eric Barron

Alternate Supervisor's Title Director

E-mail Address eric.barron@umaryland.edu

Job Title Lifeguard

Job Function: Technical Administrative Research Lab Research Clinical Tutor Program Admin.

Completion of this request form does not guarantee the department/agency will have a Federal Work-Study student employee. The person who signs this form must also sign the student's Job Certification Form and approve the biweekly payroll timesheets. If a student exceeds their maximum FWS award, the supervisor's department is responsible for paying 100 percent of the over award.

Return completed form to:

E-Mail: FWS@umaryland.edu

Phone: 410-706-7347

**Office of Student Employment; University Of Maryland, Baltimore; 601 W. Lombard St, Suite 221;
Baltimore, MD 21201**

Lifeguard Job Description

Department: URecFit and Wellness
Schedule: Temporary/Non-benefited
Shift: On-Site: 100% with some remote training throughout the year

PRIMARY DUTIES

Uphold continuity of aquatic operations under the supervision of the full-time exempt staff of URecFit and Wellness

1. Maintains constant watch of patrons in the pool and enforces all safety standards.
2. Acts immediately and appropriately to ensure safety of patrons in the event of an emergency.
3. Inspects facility and equipment regularly and reports issues.
4. Responds to all Code Bravo (major accident) or Code Charlie (unresponsive/not breathing) emergency radio calls.
5. Performs various maintenance and custodial duties as assigned.
6. Performs facility checks in the locker rooms, on the pool deck and other areas adjacent to the pool.
7. Maintains a clean and safe environment.
8. Attend all in service trainings and meetings in person or virtually when appropriate
9. Maintains pool chemistry logs and patron statistics
10. Maintain pool maintenance and cleaning schedule.
11. Maintain lifeguard uniform inventory.
12. Maintain chemical reagent inventory.

MINIMUM QUALIFICATIONS

- Complete a 300-yard untimed swim test.

REQUIRED SKILLS AND ABILITIES

- Ability to apply basic analytical skills; to operate manual and automated office equipment, personal computers and spreadsheet software to input data; to communicate effectively both orally and in writing; to prepare and present working papers and supporting documentation.
- Outstanding communication, interpersonal, and customer service skills.
- Ability to use own personal computer for accessing on-line platforms such as Zoom, Webex, Office 365, Google Meet, etc.
- Ability to use own personal computer to access the internet to conduct research for programming and update website and calendars.
- Current lifeguard certification by a nationally recognized agency (American Red Cross, YMCA, etc.) or willingness to obtain
- CPR, AED and First Aid certified or willingness to obtain.

To be considered for this position, please forward your resume to: urecfit@umaryland.edu

The University of Maryland, Baltimore is an Equal Opportunity/Affirmative Action Employer. Minorities, women, veterans and individuals with disabilities are encouraged to apply.