

UNIVERSITY OF MARYLAND  
SUMMER 2024/FALL 2024/SPRING 2025  
FEDERAL WORK-STUDY SUPERVISOR'S STUDENT REQUEST

(Supervisor's On-line Orientation and Supervisor Acknowledgement Checklist must also be completed) <http://www.umaryland.edu/workstudy>

**TO PARTICIPATE IN THE FWS PROGRAM THERE MUST BE A SUPERVISOR AND AN ALTERNATE SUPERVISOR**

**Please attach a job description for this FWS position.**

Could this work-site be considered as Community Service?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
UMB Department	Office of the Provost (UMB Center for Violence Prevention)	
	(Full Name of Department)	
Off-Campus Agency	N/a	
	(Full Name of Agency- For Off-Campus Positions Only)	
Address	601 W. Lombard St Suite 429 Baltimore, Md 20101	
Telephone	4106073316	Fax No. N/a
Work Study Supervisor's Full Name	Nadine Finigan-Carr, PhD	
Work Study Supervisor's Title	Executive Director	
E-mail Address	Nadine.finigan-carr@umaryland.edu	
Alternate Supervisor's Full Name	Phylicia Henry	
Alternate Supervisor's Title	Managing Director	
E-mail Address	Phylicia.henry@umaryland.edu	
Job Title	Research & Policy Fellow	
Job Function:	<input checked="" type="checkbox"/> Technical <input type="checkbox"/> Administrative <input checked="" type="checkbox"/> Research Lab <input type="checkbox"/> Research Clinical <input type="checkbox"/> Tutor <input checked="" type="checkbox"/> Program Admin.	

Completion of this request form does not guarantee the department/agency will have a Federal Work-Study student employee. The person who signs this form must also sign the student's Job Certification Form and approve the biweekly payroll timesheets. If a student exceeds their maximum FWS award, the supervisor's department is responsible for paying 100 percent of the over award.

*Return completed form to:*

E-Mail: [FWS@umaryland.edu](mailto:FWS@umaryland.edu)

Phone: 410-706-7347

**Office of Student Employment; University Of Maryland, Baltimore; 601 W. Lombard St, Suite 221;  
Baltimore, MD 21201**

*Join Forces with UMB Center for Violence Prevention - Where Passion Meets Purpose in Violence Prevention Advocacy*

### **Organization Overview**

The University of Maryland, Baltimore Center for Violence Prevention invites passionate and dedicated students studying law, journalism, social work, political science, or a related field of study to join our dynamic internship program. As an intern with us, you will play a vital role in advancing our mission to bridge the gap between academia and the community through interdisciplinary collaboration, community-based participatory research, impactful education, and advocacy for policies that enhance community resilience and prevent violence and trauma.

### **Internship Overview**

You will have the opportunity to work closely with our team of experts from the University of Maryland schools of medicine, social work, and law. You will be immersed in a collaborative environment, contributing to the development and implementation of comprehensive violence prevention strategies. Your role will involve researching and reporting on current issues related to violence prevention, analyzing policy implications, and crafting compelling narratives that effectively communicate our mission and findings.

- Position: Research & Policy Fellow
- Hybrid: Remote & in – person
- Project Lead/Principal Investigator: [Nadine Finigan – Carr](#), PhD, Executive Director, UMB Center for Violence Prevention

The Center is committed to promoting policies and initiatives that aim to decrease violence, enhance community safety, and most importantly, advocate against policies that could undermine efforts to aid vulnerable populations impacted by violence or that could create further penetration in the criminal and juvenile justice systems. With the legislative session approaching, we believe that law school students can play a vital role in our efforts.

We envision the involvement of law school students in a variety of activities, such as:

1. **Bill Tracking:** Students will monitor and track relevant legislative proposals, ensuring we remain informed about bills that align with our mission.
2. **Testimony Preparation:** Students will prepare compelling testimonies for public hearings, effectively advocating for our cause before lawmakers.
3. **Policy Research:** Students will conduct research on violence prevention policies, analyze their impact, and propose evidence-based solutions.
4. **Messaging and Communications:** Students will assist in crafting clear and persuasive messages to communicate our objectives to legislators and the public.
5. **Lawmaking Experience:** Students will embark on the Maryland General Assembly to deepen your understanding of state legislation. Students will observe legislative

debates, participate in discussions with lawmakers, and discover the steps involved in passing laws in Maryland, enriching their legal education.

## **Qualifications**

### **Strong Research Skills**

- Ability to conduct thorough legal and policy research
- Proficiency in analyzing legislative proposals and policy impacts

### **Excellent Written and Oral Communication**

- Strong writing skills for preparing testimonies and crafting messages
- Confident and articulate in presenting information to various audiences

### **Knowledge of Legislative Processes**

- Understanding of how bills are proposed, tracked, and passed
- Familiarity with public hearing procedures and advocacy strategies

### **Attention to Detail**

- Keen eye for detail to ensure accuracy in tracking bills and preparing documents

### **Strategic Thinking and Problem-Solving**

- Ability to analyze complex policy issues and propose evidence-based solutions

### **Passion for Violence Prevention and Advocacy**

- Genuine interest in and commitment to the mission of violence prevention

### **Collaborative and Interpersonal Skills**

- Ability to work effectively as part of a team and communicate with diverse stakeholders

### **Time Management and Organization**

- Capability to manage multiple tasks and deadlines efficiently

### **Legal Writing Experience**

- Prior experience in legal writing, such as drafting briefs, memos, or other legal documents

This internship provides a unique opportunity to significantly contribute to violence prevention efforts while gaining valuable experience in a collaborative, interdisciplinary environment. If you are a motivated student dedicated to making a positive impact on communities, we encourage you to apply. Join us in our mission to uplift Baltimore and beyond.