**[Date]**

U.S. **[Consulate or Embassy]**  
Nonimmigrant Visa Section

**[City, Country location of U.S. Consulate or Embassy]**

Dear Consular Officer:

My name is **[name as it is on your passport]**. I am currently a **[graduate/undergraduate student or job title]** in **[name of school or department]** at the University of Maryland, Baltimore, in **[immigration e.g. F-1, J-1 or H-1B]** status, which is expected to continue until **[end date on your I-20, DS-2019 or I-797]**.

I would like to invite my **[relation - full name]** to visit me in Baltimore to **[state the purpose of the trip]** for the period from **[date]** to **[date]**.

Host **(You)** Information

Name:

Current Address:

Passport Number:   
Valid until:

Current Immigration Status:

Date of Initial Entry to the U.S:

Relationship to guest:

Visitor Information **(write a separate letter of invitation for each visitor)**

Name:

Current Address:

Date of Birth:

Place of Birth:

Nationality:

Passport Number:

Valid Until:

Source of Funding During Stay in U.S:

Thank you for your consideration.

Sincerely yours,

**[Your Name]**